

AGENDA



Thursday, September 27, 2007

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 40

Subject: Authorize award, negotiation and execution of a 12-month service contract with AUSTIN TENANTS COUNCIL, Austin, TX, to provide services to tenants for Rental Rights and Fair Housing in an amount not to exceed \$264,928, with one 12-month extension option in amount not to exceed \$264,928 for a total agreement amount not to exceed \$529,856.

Amount and Source of Funding: Funding in the amount of \$264,928 is available in the Fiscal Year 2007-2008 Operating Budget of Neighborhood Housing and Community Development Department through the Community Development Block Grant (B-07-MC-48-0500) provided by the U.S. Department of Housing and Urban Development (HUD), subject to applicable environmental review in accordance with HUD requirements for the release of funds. Funding for the extension option is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Rosemary Ledesma, Senior Supervising Buyer/974-2011.

Purchasing Language: This contract is not subject to competitive bid under Community Development Block Grant regulations 24 CFR 570.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract with Austin Tenant's Council (ATC) is to provide services to tenants for Rental Rights and Fair Housing. Services shall consist of tenant-landlord counseling, technical assistance and mediation assistance related to the City Uniform Housing Code, and the Federal Fair Housing Act. The original contract term shall be from October 1, 2007 to September 30, 2008, with the extension option to September 30, 2009, if exercised.

The Austin Tenant's Council's Fair Housing and Tenant Counseling Program will utilize contract funds to provide the following services annually:

- o Assist a minimum of 549 eligible, unduplicated clients to correct Housing Code violations, through direct counseling regarding tenant- landlord and Fair Housing rights and responsibilities.
- o Provide technical assistance to 100 eligible unduplicated clients, through direct counseling regarding tenant-landlord and Fair Housing rights and responsibilities.
- o Provide public education and information on tenant/landlord relationships, tenant's rights, and the Fair Housing Act through 15 workshops and public forums annually.
- o Provided supportive services for ATC's Fair Housing Programs to investigate housing discrimination complaints through HUD-approved private fair housing enforcement activities.